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Windows Support Administrator

Summary

Invest Global is looking for a Windows Support Administrator, who will be responsible to assist with technical and administrative oversight of the Invest Global Windows-based IT Infrastructure. This includes areas such as Windows server administration (both cloud and on-premises), Windows client support and other related IT services.

Responsibilities

We're looking for innovative thinkers with a hunger to expand their knowledge, who can help drive culture change for Agility! Our ideal candidate is a team player who will:

- Deployment, configuration and administration of Windows-based servers, both cloud and on-premises, with a focus on automation, high-availability and security
- Provide Windows client & business application support (Office suite, etc)
- Utilise client management tooling to centrally manage Windows & Mac clients for software deployments, patch management, policy enforcement, etc.
- Work closely with the Service Delivery team to diagnose, identify, isolate and resolve problems throughout the environment
- Participate in migration projects of corporate infrastructure to the appropriate public cloud platform
- Deliver excellent services according to business needs and the agreed SLAs
- Participate and successfully execute projects that are part of the IT Transformation initiative
- Maintain knowledge of IT Infrastructure and Architecture standards and practices
- Research, analyze and promote technology standards and emerging technology to be used across the enterprise
- Approach all tasks with a security-oriented mindset

Basic Qualifications

Our ideal candidate has:

- ✓ Minimum 2 years of Level 1/2 support in a Windows client and server environment
- ✓ Degree in Information Technology or equivalent work experience
- ✓ Specialist technical certifications are desired (e.g., AWS, Microsoft, Linux, Cisco, etc.)
- ✓ Experience supporting Windows 10 and Microsoft Office in a corporate environment



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- ✓ Intermediate knowledge in the areas of Windows Server\Client Administration, including Active Directory, Exchange\Office 365, DNS, DHCP, group policies, anti-virus, patch management, client & application deployment, etc.
- ✓ A holistic understanding of all areas of IT Infrastructure, including Server, Client, Network, Security, etc.
- ✓ Experience with Server Virtualization and related technologies (e.g., VMWare, Hyper-V, KVM, etc.)
- ✓ Knowledge of Security Concepts & Compliance Standards

Preferred Skills

- ✓ Understanding of core networking concepts (routing, switching)
- ✓ Knowledge in the area of Linux Server Administration
- ✓ Hands-on experience with Public Cloud Platforms (e.g., Azure, AWS, GCP)
- ✓ Experience with Configuration Management systems (e.g., SCCM, Intune, Puppet, Chef, etc.)
- ✓ Knowledge of Agile methodology and the ITIL/ITSM framework
- ✓ Knowledge of modern & emerging technologies (e.g., Docker, Kubernetes, AI, Machine Learning, Serverless Computing, Blockchain, etc.)
- ✓ Effective collaborator who is able to establish and maintain partnerships at all levels of the organization
- ✓ Willingness to take over responsibility and able to act under pressure
- ✓ Active learner with the ability to continually stay on top of the latest technologies
- ✓ Excellent analytical, conceptual thinking, planning and execution skills

Invest Global

Invest Global is a specialist multi-asset prime broker based in Sydney and Hong Kong. The company specialises in providing prime services to hedge funds, asset managers, proprietary trading firms, other brokerages and banks.

The milestones have been accumulating fast for the entrepreneurial firm, with its institutional client base growing strongly worldwide and a particularly strong penetration into the hedge fund space. The company has received numerous highly-respected industry awards, often beating larger, globally renowned investment banks.

The JASDAQ-listed Japanese parent company – Invest Securities Co. has a 60-year history as a Forex and Securities brokerage and enjoys stable, long-standing relationships with numerous tier-one bank prime brokers.

How To Apply

If you wish to apply, please complete the Online Form at the bottom of the Careers webpage:
<https://www.invest.com.au/careers/>

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